

# School's Out Clean Out

## CHECKLIST

GRADES/RECORDKEEPING,  
KIDS' ROOM, TOY ROOM,  
KITCHEN, AND STORAGE

*Let's Get  
Organized!*





# School's Out Clean Out CHECKLIST



## Day 1

### Grades/Record Keeping

- ☐ Calculate final grades
- ☐ Put examples of work into portfolios
- ☐ Complete transcript (High School)
- ☐ Complete course descriptions
- ☐ Complete reading lists
- ☐
- ☐

## Day 2

### Put it All Away

- ☐ Throw out all trash
- ☐ Put books in storage
- ☐ Clean out supply drawers & cabinets
- ☐ Put all materials in storage
- ☐
- ☐
- ☐

## Day 3

### Kitchen

- ☐ Clean out refrigerator & pantry
- ☐ Clean out spices & baking supplies
- ☐ Organize containers, bakeware, & pans
- ☐ Wipe down counters & appliances
- ☐ Wipe down cabinets
- ☐ Dust light fixtures
- ☐ Sweep & mop

## Day 4

### Kids' Rooms

- ☐ Clothes: clean out closet & drawers
- ☐ Store winter clothes
- ☐ Bag clothes to be given away
- ☐ Toys: throw away, give away, put away
- ☐ Clean under bed
- ☐ Dust
- ☐ Vacuum



# School's Out Clean Out CHECKLIST



## Day 5 Toy Room

- ☐ Toys: throw away, give away, put away
- ☐ Organize toys
- ☐ Organize books
- ☐ Wipe down shelves
- ☐ Dust
- ☐ Vacuum
- ☐

## Bonus Challenges

- ☐ Organize books by subject or grade
- ☐ Bring giveaway items to thrift store
- ☐ Bring giveaway items to friend
- ☐
- ☐
- ☐
- ☐

## Other Summer Projects:

- ☐
- ☐
- ☐
- ☐
- ☐
- ☐
- ☐
- ☐